

Aston A. Henry, Director

managing risk with responsibility

754 321-1900

Telephone:

Risk M	anagement Department	Fax: 754 321-1917	
June 17, 20	15 Signature on File	For Custodial Supervisor Use Only	
ТО:	Amada Walker, Principal Silver Palms Elementary	Custodial Issues Addressed Custodial Issues Not Addressed	
FROM:	Richard Rosa, Project Manager Risk Management Department		_
SUBJECT:	Indoor Air Quality (IAQ) Assessment	-	_

On June 15, 2015, I conducted an assessment at **Silver Palms Elementary School.** Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1900.

cc: Shelley Meloni, Executive Director, Facilities & Construction
Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division
Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division
Aston Henry, Director, Risk Management
Sonja Coley, Senior Project Manager, Facilities & Construction
Broward Teachers Union
Federation of Public Employees

RR/jj Enc.

The wall in question is not wet but water damaged from previous leaks. Repair and paint interior wall adjacent to windows. This room is being used for storage, i.e., desks and other classroom contents. I observed possible rodent activity above the drop ceiling, chewing debris and a hole through the fiber board wall insulation on the exterior wall. There are paper towels at the base of the cooling coil, may be be a problem in the future with the condensate drain.

Corrective Actions to be Completed by Site Resed Staff

Corrective Actions to be Completed by Site based Staff		
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Corrective Actions to be Completed by PPO

Corrective Actions to be completed by 11 c		
Repair and paint wall due to peeling paint by		
windows		
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